



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, June 22, 2015 @ 12:00am – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 22, 2015 at 12:07am with a quorum present.

Dr. Hickman, Ms. Snell, Mr. Wyatt, Dr. Fiorentino and Dr. Lakritz were present. Ms. Snell arrived at 12:15am during the executive session. Also present was Jim Adams and Leigh Page.

Approve May 18, 2015 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the May 18, 2015, 2015 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$202,717.91

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$202,717.91. Motion passed unanimously.

Executive Session to Discuss Matters Required to be Kept Confidential & Personnel Matters Concerning the Pay Classification Scale

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to go into executive session to discuss matters required to be kept confidential and personnel matters concerning the pay classification scale. A roll call vote was taken:

Dr. Hickman – Yes Ms. Snell – Absent Dr. Fiorentino – Yes
Dr. Lakritz – Yes Mr. Wyatt – Yes

Motion passed unanimously. The Board went into executive session at 12:12pm. Ms. Snell arrived at 12:15am during the executive session.

The Board came out of executive session at 12:30pm.

Personnel

a. Hiring of a WIC Peer Helper

Dr. Lakritz moved and Mr. Wyatt seconded a motion to hire Jasmine Long as the WIC Peer Helper at \$9.52 an hour starting on August 1, 2015 or later. Motion passed unanimously.

b. Prior Year Service Credit and Carryover Sick Leave Balance of 102 Hours for Kimberly Koons

Mr. Wyatt moved and Ms. Snell seconded a motion to approve Kimberly Koon's for her prior year service credit and carryover sick leave balance of 102 hours. Motion passed unanimously.

c. Discuss Health Care Option Analysis

The Board decided to form a sub-committee to further discuss the Health Department's health care options. Mr. Wyatt and Dr. Lakritz will be on the sub-committee.

d. Accept Letter of Resignation and Retirement for Karen Myers Effective August 1, 2015

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to accept Karen Myers letter of resignation and retirement effective August 1, 2015. Motion passed unanimously.

Approve Resolutions

- a. **2015-11: Contract for FIMR/OEI Administrative Assistant for the Period of 5/1/15 to 6/30/2016 at an Amount not to Exceed \$23,000.00**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve resolution 2015-11 for a contract for FIMR/OEI Administrative Assistant for the period of 5/1/15 to 6/30/16 at an amount not to exceed \$23,000.00. Motion passed with Ms. Snell abstaining from the discussion and the vote.

- b. **2015-15: Office Rotation Agreement with the Canton Medical Education Foundation for the Period of 7/1/15 to 6/30/16**

The Health Department will review goals, objectives and curricula for the rotation, provide clinical teaching and give feedback through evaluation of a resident through the Canton Medical Education Foundation. Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2015-15 for an office rotation agreement with the Canton Medical Education Foundation for the period of 7/1/15 to 6/30/16.

- c. **2015-16: Authorizing a Contract for Use of Equipment Provided by the Ohio Department of Health for Analyzing Lead**

The Ohio Department of Health will loan the Health Department a Lead-Based Paint X-Ray Fluorescence Analyzer for the purpose of performing public health dead investigations of lead poisoned children. Dr. Lakritz moved and Mr. Wyatt seconded a motion approve resolution 2015-16 to enter into a contract for use of equipment provided by the Ohio Department of Health for analyzing lead for the period of 7/1/15 to 6/30/17. Motion passed unanimously.

- d. **2015-17: Authorizing a Contract with the Ohio Department of Health to participate in the Ohio Sexually Transmitted Disease (STD) Medications Program**

The Ohio Department of Health agrees to provide the Health Department with federal and/or state funded medications to treat Ohio patients who have tested positive for an STD. Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve resolution 2015-17 to enter into a contract with the Ohio Department of Health to participate in the Ohio Sexually Transmitted Disease (STD) Medications Program for the period of 7/1/15 to 6/30/16. Motion passed unanimously.

- e. **2015-18: Approve Contract with the Ohio Department of Health to Monitor Local Travelers that have been to Ebola Infected Countries**

The Ohio Department of Health agrees to provide the Health Department with federal funds on a per travel basis for travelers that have been to Ebola infected countries. Dr. Fiorentino moved and Ms. Snell seconded a motion to approve resolution 2015-18 to enter into a contract with the Ohio Department of Health to monitor local travelers that have been to Ebola infected countries for the period of 12/22/14 to 6/30/15. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for June 22, 2015 Hearings

Mr. Wyatt moved and Dr. Lakritz seconded a motion to declare Janet Coram at 1813 Henry Avenue, Canton the failure to comply with reporting vaccination records for an animal involved. Motion passed unanimously.

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to revoke the food service license for La Reyna Mexican at 1119 12th Street NW, Canton, Ohio 44703. Motion passed unanimously.

Dr. Lakritz moved and Ms. Snell seconded a motion to declare the failure to abate the lead hazard for the property at 814 Milton Court, NW, Canton own by Ohio Specialized Investments. Motion passed unanimously.

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the hearings held on June 22, 2015. Motion passed unanimously.

Approve Notification of Outside Employment for Mark Adams – Associate Professor, NEOMED, Environmental Health

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the notification of outside employment for Mark Adams as Associate Professor at NEOMED, Environmental Health. Motion passed unanimously.

Approve Expenditure in the Amount of \$5,000.00 Through the Center for Marketing and Opinion Research for the Purpose of Data Collection for our Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)

The Health Department will be going through the Accreditation process and will be required to have a Community Health Assessment (CHA) and a Community Health Improvement Plan (CHIP). Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve \$5,000.00 through the Center for Marketing and Opinion Research for the purpose of data collection for the Health Department's Community Health Assessment (CHA) and the Community Health Improvement Plan (CHIP). Motion passed unanimously.

Approve the Contract Renewal and Amendment to the FFY2014-2015 Ohio EPA Air Pollution Control Agreement to Extend the Existing Contract Term of 10/01/2013 to 06/30/2015 by 3 Months to End on 09/30/2015 and to Provide Additional Funding to Now Include a Total Funding Amount of \$1,561,029 (This reflects an overall funding increase of 19.61% for FFY2015 (no change for FFY2014) from the latest contract amount)

Dr. Lakritz moved and Ms. Snell seconded a motion approve the contract renewal and amendment to the FFY2014-2015 Ohio EPA Air Pollution Control Agreement to extend the existing contract term of 10/01/2013 to 06/30/2015 by 3 months to end on 09/30/2015 and to provide additional funding to now include a total funding amount of \$1,561,029 (this reflects an overall funding increase of 19.61% for FFY2015 (no change for FFY2014) from the latest contract amount). Motion passed unanimously.

Approve FY2016 Public Health Emergency Preparedness Grant (PHEP) Application and Budget in the Amount of \$226,460.00 (the grant year runs 7/1/2015 to 6/30/2016)

- a. **Approve Subgrantee Contract with Stark County Health Department for FY2016 Public Health Emergency Preparedness Grant (PHEP) at an Amount not to Exceed \$113,258.00 for the Period of 7/1/2015 to 6/30/2016**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve FY2016 Public Health Emergency Preparedness Grant (PHEP) application and budget in the amount of \$226,460.00 (the grant year runs 7/1/2015 to 6/30/2016) and approve the approve sub-grantee contract with Stark County Health Department for FY2016 Public Health Emergency Preparedness Grant (PHEP) at an amount not to exceed \$113,258.00 for the period of 7/1/2015 to 6/30/2016. Motion passed unanimously.

Approve 2015 HIV Subgrantee Contract with the Stark Community Action Agency to be in Effect on the Day of June 27, 2015 at an Amount not to Exceed \$575.00 for the Purpose of National HIV Testing Day through the HIV Grant for the 2015 Grant Year

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the 2015 HIV sub-grantee contract with the Stark Community Action Agency to be in effect on the day of June 27, 2015 at an amount not to exceed \$575.00 for the purpose of National HIV Testing Day through the HIV grant for the 2015 grant Year. Motion passed unanimously.

Approve Out of District Travel

- a. Amanda Archer, Epidemiologist, for Travel from 6/21/15 to 6/26/15, OSU-Center for Public Health Practice 2015 Summer Program Courses in Columbus, Ohio at a Cost not to Exceed \$1,055.30 (1001) **(Re-approval from the May 18, 2015 Board of Health Meeting – Different Account Number)**
- b. Pamela Gibbs, Health Services Coordinator, for Travel from 8/12/15 to 8/13/15, OCPG And Grant RAG Meeting in Columbus, Ohio at a Cost not to Exceed \$228.55 (2318)
- c. Ron Jones, APC Engineer, for Travel from 7/21/15 to 7/22/15, MEC Environmental Permitting Conference in Columbus, Ohio at a Cost not to Exceed \$358.00 (2331)
- d. Car Safreed, APC Engineer, for Travel from 7/21/15 to 7/22/15, MEC Environmental Permitting Conference in Columbus, Ohio at a Cost not to Exceed \$160.68 (2331)

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Mader informed the Board that the EMR system has been updated and some of the Health Department's data has been affected.
- b. Nursing/WIC – Nothing else to report.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – No report.
- e. Environmental Health – Mark Adams reported that the mosquito sprayer will be out in the City soon.
- f. Air Pollution Control – Nothing else to report.
- g. Vital Statistics – Nothing else to report.
- h. Fiscal – Leigh Page spoke in regards to budget concerns and that she is working on 2015 budget evaluation.
- i. Health Commissioner – Nothing else to report.
- j. Accreditation Team – Jim Adams mentioned the upcoming Accreditation Learning Community session.

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

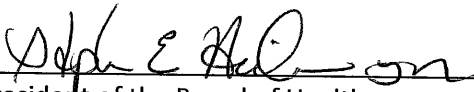
Jim Adams mentioned to the Board about the 2 hours of training that each Board member will need to complete by the end of the year.

Announcement of Next Meeting: Monday, July 27 at 12:00pm

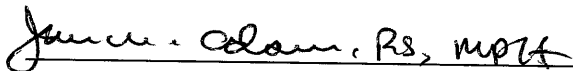
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, July 27, 2015 at 12:00pm.

Adjourn

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:16pm.



President of the Board of Health



Secretary to the Board of Health

JUL 27 2015

Date of Approval